# ASSORTED WRITINGS AND PRESENTATIONS BY JOHN PRESTON

## Topics without hyperlinks are in progress

#### Readings for Mathematics, Science, and Technology Classes

#### Series #1: Energy

- Fire for Cooking and Heating [<u>Link</u>]
- Coal, Steel, and Steam [Link]
- Oil, Explosions, and Cars [Link]
- Electricity, Hydro, Wind, and Solar [Link]
- Population and Nuclear Power [Link]

#### Series #2: Mathematics

- · Quantitative Reasoning
- Algebra
- Geometry and Astronomy
- Trigonometry and Vectors
- Calculus: Differential and Integral

#### Series #3: DNA, Genetics, and Immortality

- Life is digital—it's base 4!
- Blueprints of Life
- · Toolkit for Genetic Engineering
- Cure for Cancer and Aging

## Full Length Online Textbooks

Global Awareness through Energy, Health, and Communication Technologies—a book I wrote for the Global Technologies class at EMU.

Chapter 1—Breathing Fire Chapter

2—Lights! Action!

Chapter 3—The Race is On

Chapter 4—To Be or Not to Be

Chapter 5—MIddle Eastern / US Religions

Chapter 6—Middle Eastern Energy

Chapter 7—Sustainability

Chapter 8—Genetics

Chapter 9—DNA

Chapter10—Communications

Chapter11—Censorship

Quantitative Reasoning—a book I wrote for a new class at EMU. It is much more practical than most approaches to mathematics.

Chapter 1 – Measurements

Chapter 2—Transformation

Chapter 3—Charts

Chapter 4—Money

Chapter 5—Finance

Chapter 6—Data

Chapter 7—Analysis

Chapter 8—Using Spreadsheet software

Chapter 9—Descriptive Statistics

Chapter 10—Applying Business Rules

Chapter 11—Optimizing Choices

## Plays and children's stories

Mary's Mother-in-Law—a different Christmas story

God, a Single Father—a different look at the Easter story

The Ant and the Grasshopper—The Unitarian Version

## Other Short Subjects

The Candle Flame—a thought for lighting a chalice flame at a UU meeting

## Song Lyrics

<u>Belleville High School Fight Song</u>—I wrote a new set of lyrics to my high school fight song while I worked there as a teacher

#### Final Lecture

<u>Preparing for the Future</u>—This is a PDF version of my last lecture. It includes an illustrated story of my father's quest for an education and how it influenced my live and career.

#### Good Ideas for America

Business #1—a proposal to get American companies out of the business of providing health and retirement benefits. (see Taxes #x and xxxx)

Business #2—block the use of stock holder's money to fund politicians that any stock holder does not support, publish any proposed regulation that is written by a lobbyist paid for by the company in advance of a vote, limit top salaries to a multiple of the lowest wage in the company.

<u>Citizenship</u>—a proposal that describes the responsibilities and rights of US citizenship including two years of service to the country

Congress #1—publish all new regulations on the Internet at least two weeks prior to a vote

Congress #2—proposal to limit gerrymandering by assigning representation by county or groups of adjacent counties and imposing a maximum ratio of perimeter to diameter of 5

Congress #3—Limit spending in any category to the amount earmarked by taxpayers. A majority vote of 60% would be required to exceed that limit.

Diplomacy Academy—a proposal to create a federal college similar to Annapolis or West Point that would provide training of future diplomats. It would be managed by the State Department.

Disaster Relief Corps—a proposal to create well-equipped teams that could respond to natural disasters to change hearts and minds of people when they are most open to change.

Energy #1—the science and technology related to producing energy for humankind's future. A detailed comparison of alternatives, old technologies, and next generation nuclear plants.

Energy #2—Descriptions of two promising technologies for next-gen nuclear power; Traveling Wave and LIFTR (Liquid Fluoride / Thorium) Breeder Reactors (see Energy for the Next Two Billion People under Presentations)

Foreign Policy#1—middle east—apply human rights standards to friends and foes alike. Stop vetoing resolutions in the UN that condemn Israel's human rights violations or that protect US politicians from war crime trials.

Foreign Policy #2—far east—spend more time and energy dealing with China and the threat from North Korea. North Korea is a much bigger problem than Iran.

<u>Guns</u>—a proposal to apply the entire second amendment by licensing militias that would have exclusive rights to sell guns to members. The license would be similar to a liquor license and the license holder and militia members would have responsibilities for the use of guns by their members.

Health Care #1—Preventative and Maintenance Health Care for Citizens

Health Care #2—Preventative and Maintenance Health Care for Citizens

Health Care #3—Acute Health Care

Health Care #4—Major Expense Health Insurance

Health Care #6—Right to Die and End-of-life Quality Maintenance

Health Care #7—Immortality

Population—ideas for stabilizing population at a sustainable level and why this problem is more important than any other environmental problem because it is the cause of them all.

Prison Reform #1—a proposal to separate first-time offenders and offer them a track to rehabilitation. They would be taught basic refurbishment skills that could be utilized to restore rundown buildings in urban and rural areas. Parolees' work would be monitored by high-tech tracking devices and by volunteers from the Universal Service program.

Prison Reform #2—monitoring of prisoner behavior by citizen service personel

Restoring City and Rural Slums

Schools #1—a proposal to change the metrics by which we evaluate our schools, change staffing requirements to include working experience, and give parents some power to replace the worst teachers.

Schools #2—a proposal to restructure the teaching methods to utilize the Kahn Academy approach that makes the parents responsible for assuring the students do the reading and watch the instructional videos while the professional teachers work with students during the day.

Schools #3—a proposal to lengthen the school day to match the parent's work day. In addition to assisted study of traditional subjects, students would engage in group activities that they enjoy, e.g. choir, band, orchestra, drama, debate, and sports interspersed with restful meditation.

Crime—a proposal to take the profit out of crime by legalizing and taxing activities that many Americans want to do but which are currently illegal and provide a source of income to gangs and drug cartels. The richest man in the ghetto should be the shop owner, not the drug dealer.

Taxes #1—a proposal to combine a flat tax with an "unearned income" tax.

Taxes #2—a proposal to allow tax payers to "vote" for budget proposals by congress or the president or pick their own percentages of how their taxes are spent.

Taxes #3—a proposal to eliminate tax exemptions of all kinds to remove the temptation to bribe politicians in order to get tax exemptions

Transportation #1—proposal to utilize existing highway infrastructure and new automated driving features to create non-stop buss-trains as the backbone of an urban express transit system

Transportation #2—a proposal to require auto companies to make the batteries in hybrid or allelectric cars compatible with home electric systems to provide backup power during outages and storage for wind and solar generation.

Transportation #3—a proposal to combine electric cars with next-generation nuclear power to eliminate use of fossil fuels for passenger car transportation.

<u>Trade</u>—a proposal to remove health care costs from the price of American goods, create an international body to establish an adjustment factor that considers the difference in cost of goods caused by pollution controls and worker safety measures, and to create a tariff based on that factor to create a more level playing field for international trade.

## Writings of John Mitchel Preston

GroceryStore—John and Ruth buy a grocery store and post office

## Bibliography of Co-Authored College Textbooks

- Computer Literacy for IC3, Unit 1: Computer Concepts, Robert L. Ferrett, John M. Preston and Sally Preston, published March 27, 2009, Prentice Hall, ISBN# 0-135-01709-2.
- Computer Literacy for IC3, Unit 2: Applications using Microsoft Office 2007, Robert L. Ferrett, John M. Preston and Sally Preston, published March 27, 2009, Prentice Hall, ISBN# 0-135-06497-X.
- Computer Literacy for IC3, Unit 2: Applications using Open Office, eBook, Robert L. Ferrett, John M. Preston and Sally Preston, published July 20, 2009, Prentice Hall, ISBN# 0-135-06503-8.
- Computer Literacy for IC3, Unit 3: Living Online, Robert L. Ferrett, John M. Preston and Sally Preston, published March 27, 2009, Prentice Hall, ISBN# 0-135-06499-6.
- IC3 Essentials Enhanced, Robert L. Ferrett, John M. Preston and Sally Preston, June 30, 2006, Prentice Hall, ISBN# 0-536-21086-1.
- GO! Series: Microsoft Excel 2003 Brief with CD, Robert L. Ferrett, John M. Preston and Sally Preston, published May 22, 2006, Prentice Hall, ISBN# 0-13243-770-8.
- GO! Series: Microsoft Excel 2003 V1 with CD, Robert L. Ferrett, John M. Preston and Sally Preston, published February 5, 2004, Prentice Hall, ISBN# 0-13243-772-4.
- GO! Series: Microsoft Excel 2003 V2 with CD, Robert L. Ferrett, John M. Preston and Sally Preston, published May 22, 2006, Prentice Hall, ISBN# 0-13179-147-8.
- GO! Series: Microsoft Excel 2003 Comprehensive with CD, Robert L. Ferrett, John M. Preston and Sally Preston, published April 21, 2006, Prentice Hall, ISBN# 0-13243-771-6.
- GO! Series: Microsoft Word 2003 Brief with CD, Robert L. Ferrett, John M. Preston and Sally Preston, published May 22, 2006, Prentice Hall, ISBN# 0-13224-240-0.
- GO! Series: Microsoft Word 2003 V1 with CD, Robert L. Ferrett, John M. Preston and Sally Preston, published April 7, 2006, Prentice Hall, ISBN# 0-13224-242-7.
- GO! Series: Microsoft Word 2003 V2 with CD, Robert L. Ferrett, John M. Preston and Sally Preston, published May 22, 2006, Prentice Hall, ISBN# 0-13179-145-1.
- GO! Series: Microsoft Word 2003 Comprehensive with CD, Robert L. Ferrett, John M. Preston and Sally Preston, published April 21, 2006, Prentice Hall, ISBN# 0-13224-241-9.
- GO! Series: Microsoft Office 2003 Brief, 2nd Edition, eTextbook, Robert L. Ferrett, John M. Preston and Sally Preston, January 11, 2006, Prentice Hall, ISBN# 0-13187-864-6.
- GO! Series: Microsoft Windows XP Comprehensive, eTextbook, Robert L. Ferrett, Suzanne Weixel, John M. Preston, and Sally Preston, June 27, 2005, Prentice Hall, ISBN# 0-13188-049-7.
- IC3 Essentials, 2-chapter version, Robert L. Ferrett, John M. Preston and Sally Preston, January 12, 2005, Prentice Hall, ISBN# 0-13175-577-3.

- GO! Series: Microsoft Office 2003 Brief, 2nd Edition, Robert L. Ferrett, John M. Preston and Sally Preston, January 11, 2006, Prentice Hall, ISBN# 0-13187-878-6.
- GO! Series: Microsoft Windows XP Comprehensive, with Suzanne Weixel, John M. Preston, and Sally Preston, June 27, 2005, Prentice Hall, ISBN# 0-13133-078-0.
- IC3 Essentials, Robert L. Ferrett, John M. Preston and Sally Preston, January 12, 2005, Prentice Hall, ISBN# 013149-864-9.
- GO! Series: Microsoft Windows 2000 Getting Started, Robert L. Ferrett, John M. Preston and Sally Preston, published February 12, 2004, Prentice Hall, ISBN# 0-13143-433-0.
- Computers in a Changing Society, Robert L. Ferrett, John M. Preston and Sally Preston, published February 10, 2004, Prentice Hall, ISBN# 0-13145-193-6.
- GO! Series: Microsoft Excel 2003 Brief, Robert L. Ferrett, John M. Preston and Sally Preston, published December 22, 2003, Prentice Hall, ISBN# 0-13143-438-1.
- GO! Series: Microsoft Excel 2003 Brief (adhesive bound), Robert L. Ferrett, John M. Preston and Sally Preston, published December 18, 2003, Prentice Hall, ISBN# 0-13145-125-1.
- GO! Series: Microsoft Excel 2003 Volume I, Robert L. Ferrett, John M. Preston and Sally Preston, published February 9, 2004, Prentice Hall, ISBN# 0-13143-420-9.
- GO! Series: Microsoft Excel 2003 Volume I (adhesive bound), Robert L. Ferrett, John M. Preston and Sally Preston, published February 5, 2004, Prentice Hall, ISBN# 0-13145-119-7.
- GO! Series: Microsoft Excel 2003 Volume II, Robert L. Ferrett, John M. Preston and Sally Preston, published October 2, 2004, Prentice Hall, ISBN# 0-13143-436-5.
- GO! Series: Microsoft Excel 2003 Comprehensive, Robert L. Ferrett, John M. Preston and Sally Preston, published September 24, 2004, Prentice Hall, ISBN# 0-13143-424-1.
- GO! Series: Microsoft Word 2003 Brief, Robert L. Ferrett, John M. Preston and Sally Preston, published December 22, 2003, Prentice Hall, ISBN# 0-13143-432-2.
- GO! Series: Microsoft Word 2003 Brief (adhesive bound), Robert L. Ferrett, John M. Preston and Sally Preston, published December 18, 2003, Prentice Hall, ISBN# 0-13145-107-3.
- GO! Series: Microsoft Word 2003 Volume I, Robert L. Ferrett, John M. Preston and Sally Preston, published February 5, 2004, Prentice Hall, ISBN# 0-13143-431-4.
- GO! Series: Microsoft Word 2003 Volume I (adhesive bound), Robert L. Ferrett, John M. Preston and Sally Preston, published February 3, 2004, Prentice Hall, ISBN# 0-13145-102-2.
- GO! Series: Microsoft Word 2003 Volume II, Robert L. Ferrett, John M. Preston and Sally Preston, published October 1, 2004, Prentice Hall, ISBN# 0-13143-425-X.
- GO! Series: Microsoft Word 2003 Comprehensive, Robert L. Ferrett, John M. Preston and Sally Preston, published October 8, 2004, Prentice Hall, ISBN# 0-13143-422-5.
- GO! Series: Microsoft Office 2003 Brief, Robert L. Ferrett, John M. Preston, Sally Preston, Linda Foster-Turpen, and Alicia Vargas, published January 9, 2004, Prentice Hall, ISBN# 0-13144-420-4.
- GO! Series: Microsoft Office 2003 Brief (adhesive bound), Robert L. Ferrett, John M. Preston, Sally Preston, Linda Foster-Turpen, and Alicia Vargas, published January 9, 2004, Prentice Hall, ISBN# 0-13145-118-9.
- GO! Series: Microsoft Office 2003 Intermediate, Robert L. Ferrett, John M. Preston, Sally Preston, Linda Foster-Turpen, Jeffrey Howard, and Alicia Vargas, published May 3, 2004, Prentice Hall, ISBN# 0-13183-850-4.
- GO! Series: Microsoft Office 2003 Intermediate (adhesive bound), Robert L. Ferrett, John M. Preston, Sally Preston, Linda Foster-Turpen, Jeffrey Howard, and Alicia Vargas, published April 27, 2004, Prentice Hall, ISBN# 0-13145-116-2.
- GO! Series: Microsoft Office 2003 Advanced, John M. Preston, Sally Preston, Linda Foster-Turpen, Jeffrey Howard, and Alicia Vargas, published October 27, 2004, Prentice Hall, ISBN# 0-13144-422-0.
- GO! Series: Microsoft Office 2003 Advanced (Adhesive bound), John M. Preston, Sally Preston, Linda Foster-Turpen, Jeffrey Howard, and Alicia Vargas, published October 11, 2004, Prentice Hall, ISBN# 0-13145-121-9.
- GO! Series: Getting Started with Microsoft Office 2003 Brief, Robert L. Ferrett, John M. Preston, Sally Preston, Linda Foster-Turpen, and Alicia Vargas, published January 9, 2004, Prentice Hall, ISBN# 0-13144-421-2.

- GO! Series: Microsoft Windows XP Getting Started, Robert L. Ferrett, John M. Preston and Sally Preston, published December 2, 2003, Prentice Hall, ISBN# 0-13109-037-2.
- Learn Windows XP-Getting Started, Robert L. Ferrett, John M. Preston and Sally Preston, published June 18, 2003, Prentice Hall, ISBN# 0-13046-075-3.
- Learn Office XP Volume I, Enhanced Third Edition, Robert L. Ferrett, John M. Preston and Sally Preston, published February 19, 2003, Prentice Hall, ISBN# 0-13182-406-6.
- Learn Office XP Volume II, Robert L. Ferrett, John M. Preston and Sally Preston, published April, 2002, Prentice Hall, ISBN# 0-13047-375-8.
- Learn Access 2002 Comprehensive, Robert L. Ferrett, John M. Preston and Sally Preston, published April, 2002, Prentice Hall, ISBN# 0-13009-723-3.
- Learn Excel 2002 Comprehensive, Robert L. Ferrett, John M. Preston and Sally Preston, published May 21, 2002, Prentice Hall, ISBN# 0-13009-724-1.
- Learn Word 2002 Comprehensive, Robert L. Ferrett, John M. Preston and Sally Preston, published April 19, 2002, Prentice Hall, ISBN# 0-13009-726-8.
- Learn Access 2002 Volume II, Robert L. Ferrett, John M. Preston and Sally Preston, published April, 2002, Prentice Hall, ISBN# 0-13047-824-5.
- Learn Excel 2002 Volume II, Robert L. Ferrett, John M. Preston and Sally Preston, published May 13, 2002, Prentice Hall, ISBN# 0-13047-826-1.
- Learn Word 2002 Volume II, Robert L. Ferrett, John M. Preston and Sally Preston, published April 19, 2002, Prentice Hall, ISBN# 0-13047-825-3.
- Learn Office XP Volume I, Robert L. Ferrett, John M. Preston and Sally Preston, published March 15, 2002, Prentice Hall, ISBN# 0-13067-545-8.
- Learn Microsoft Office XP-Getting Started, Robert L. Ferrett, John M. Preston and Sally Preston, published March 21, 2002, Prentice Hall, ISBN# 0-13046-075-3.
- Learn Access 2002 Volume I, Robert L. Ferrett, John M. Preston and Sally Preston, published July 1, 2001, Prentice Hall, ISBN# 0-13060-040-7.
- Learn Excel 2002 Volume I, Robert L. Ferrett, John M. Preston and Sally Preston, published July 1, 2001, Prentice Hall, ISBN# 0-13060-056-3.
- Learn Word 2002 Volume I, Robert L. Ferrett, John M. Preston and Sally Preston, published June 1, 2001, Prentice Hall, ISBN# 0-13060-075-X.
- Learn PowerPoint 2002 Comprehensive, Robert L. Ferrett, John M. Preston and Sally Preston, published June 1, 2001, Prentice Hall, ISBN# 0-13060-0760-1.
- Learn Office XP Brief, Robert L. Ferrett, John M. Preston and Sally Preston, published June 1, 2001, Prentice Hall, ISBN# 0-13060-061-X.
- Learn Access 2002 Brief, Robert L. Ferrett, John M. Preston and Sally Preston, published June 6, 2001, Prentice Hall, ISBN#0-13061-313-4.
- Learn Excel 2002 Brief, Robert L. Ferrett, John M. Preston and Sally Preston, published June 6, 2001, Prentice Hall, ISBN#0-13061-314-2.
- Learn Word 2002 Brief, Robert L. Ferrett, John M. Preston and Sally Preston, published June 6, 2001, Prentice Hall, ISBN#0-13061-316-9.
- Learn PowerPoint 2002 Brief, Robert L. Ferrett, John M. Preston and Sally Preston, published June 6, 2001, Prentice Hall, ISBN#0-13061-315-0.
- Microsoft Office 2000 Essentials Right-Phit, Robert L. Ferrett, John M. Preston and Sally Preston, published August 1, 2000, Prentice Hall, ISBN# 0-13025-891-1.
- Microsoft Publisher Essentials, Basic, Robert L. Ferrett, John M. Preston and Sally Preston, published July 1, 2000, Prentice Hall, ISBN# 0-13026-198-X.
- Microsoft Access 2000 Essentials, Advanced, Right-Phit Robert L. Ferrett, John M. Preston and Sally Preston, published July 1, 2000, Prentice Hall, ISBN# 0-13025-888-1.

- Microsoft Access 2000 Essentials, Intermediate, Right-Phit Robert L. Ferrett, John M. Preston and Sally Preston, published July 1, 2000, Prentice Hall, ISBN# 0-13025-887-3.
- Microsoft Office User Specialist: Access 2000, Robert L. Ferrett, John M. Preston and Sally Preston, published June 1, 2000, Prentice Hall, ISBN# 0-13019-103-5.
- Learn Microsoft Office 2000, Robert L. Ferrett, John M. Preston and Sally Preston, published September 30, 1999, Prentice Hall, ISBN# 1-58076-263-8.
- Learn Access 2000, Robert L. Ferrett, John M. Preston and Sally Preston, published September 23, 1999, Prentice Hall, ISBN# 1-58076-258-1.
- Microsoft Office 2000 Essentials, Robert L. Ferrett, John M. Preston and Sally Preston, published August 31, 1999, Prentice Hall, ISBN# 1-58076-091-0.
- Microsoft Access 2000 Essentials, Advanced, Robert L. Ferrett, John M. Preston and Sally Preston, published August 26, 1999, Prentice Hall, ISBN# 1-58076-302-2.
- Learn PowerPoint 2000, Robert L. Ferrett, John M. Preston and Sally Preston, published September 23, 1999, Prentice Hall, ISBN# 1-58076-257-3.
- Learn Excel 2000, Robert L. Ferrett, John M. Preston and Sally Preston, published July 30, 1999, Prentice Hall, ISBN# 1-58076-261-1.
- Microsoft Access 2000 Essentials, Intermediate, Robert L. Ferrett, John M. Preston and Sally Preston, published July 27, 1999, Prentice Hall, ISBN# 1-58076-301-4.
- Learn Microsoft Word 2000, Robert L. Ferrett, John M. Preston and Sally Preston, published July 26, 1999, Prentice Hall, ISBN# 1-58076-262-X.
- Microsoft Access 2000 Essentials, Basic, Robert L. Ferrett, John M. Preston and Sally Preston, published July 19, 1999, Prentice Hall, ISBN# 1-58076-094-5.
- Access 97 Essentials, Level III Right-Phit, Robert L. Ferrett, John M. Preston and Sally Preston, published June 9, 1999, Macmillan (Que Education and Training), ISBN# 1-57576-804-6.
- Access 97 Essentials, Level II Right-Phit, Robert L. Ferrett, John M. Preston and Sally Preston, published June 9, 1999, Macmillan (Que Education and Training), ISBN# 1-57576-805-4.
- Access 97 Essentials, Level I Right-Phit, Robert L. Ferrett, John M. Preston and Sally Preston, published June 9, 1999, Macmillan (Que Education and Training), ISBN# 1-57576-783-X.
- Learn Word 97, 2nd Edition, Robert L. Ferrett, John M. Preston and Sally Preston, published January 20, 1999, Macmillan (Que Education and Training,) publisher, ISBN# 1-58076-326-X.
- Microsoft Office User Specialist: Access 97 Expert, Robert L. Ferrett, John M. Preston and Sally Preston, published January 8, 1999, Macmillan (Que Education and Training), ISBN# 1-58076-057-0.
- WordPerfect 8 Essentials, with Sally Preston, published November 13, 1998, Macmillan (Que Education and Training), ISBN# 1-58076-167-4.
- Access 2.0 to Access for Windows 95 Transition, Robert L. Ferrett, John M. Preston and Sally Preston, published August 28, 1998, Macmillan (Que Education and Training), ISBN# 1-58076-069-4.
- Learn PowerPoint 97, Robert L. Ferrett, John M. Preston and Sally Preston, published August 7, 1998, Macmillan (Que Education and Training), ISBN# 1-57576-885-2.
- Learn Access 97, Robert L. Ferrett, John M. Preston and Sally Preston, published August 7, 1998, Macmillan (Que Education and Training), ISBN# 1-57576-891-7.
- Learn Microsoft Word 97, Robert L. Ferrett, John M. Preston and Sally Preston, published July 15, 1998, Macmillan (Que Education and Training), ISBN# 1-57576-883-6.
- Access 97 for Windows 95 and Windows NT Essentials, Level III, Robert L. Ferrett, John M. Preston and Sally Preston, published May 14, 1998, Macmillan (Que Education and Training), ISBN# 1-58076-156-9.
- Access 97 for Windows 95 and Windows NT Essentials, Level II, Robert L. Ferrett, John M. Preston and Sally Preston, published May 14, 1998, Macmillan (Que Education and Training), ISBN# 1-58076-155-0.
- Learn Excel 97, Robert L. Ferrett, John M. Preston and Sally Preston, published February 23, 1998, Macmillan (Que Education and Training), ISBN# 1-57576-889-5.

- Access 97 for Windows 95 and Windows NT SmartStart, Robert L. Ferrett, John M. Preston and Sally Preston, published September 19, 1997, Macmillan (Que Education and Training), ISBN# 1-57576-818-6.
- PowerPoint 97 for Windows 95 and Windows NT SmartStart, Robert L. Ferrett, John M. Preston and Sally Preston, published August 14, 1997, Macmillan (Que Education and Training), ISBN# 1-57576-820-8.
- Access 97 Essentials (Academic), Robert L. Ferrett, John M. Preston and Sally Preston, published July 30, 1997, Macmillan (Que Education and Training), ISBN# 1-57576-882-4.
- Microsoft Office 97 Professional Essentials, with Laura Acklen, Linda Bird, Donna Matherly, John M. Preston, Sally Preston, Michele Reader, Rob Tidrow, Thomas Underwood, and Suzanne Weixel, published July 21, 1997, Macmillan (Que Education and Training), ISBN# 1-57576-787-2.
- Access 97 Essentials, Level III, Robert L. Ferrett, John M. Preston and Sally Preston, published May 30, 1997, Macmillan (Que Education and Training), ISBN# 1-57576-804-6.
- Access 97 Essentials, Level II, Robert L. Ferrett, John M. Preston and Sally Preston, published May 16, 1997, Macmillan (Que Education and Training), ISBN# 1-57576-805-4.
- Access 97 Essentials, Level I, Robert L. Ferrett, John M. Preston and Sally Preston, published April 22, 1997, Macmillan (Que Education and Training), ISBN# 1-57576-783-X.
- Access for Windows 95 Essentials, Level III, Robert L. Ferrett, John M. Preston and Sally Preston, November 19, 1996, Macmillan (Que Education and Training), ISBN# 1-57576-478-4.
- Access for Windows 95 and Windows NT Essentials, Level II Instructor's Manual, Robert L. Ferrett, John M. Preston, published 1996, Macmillan (Que Education and Training), ISBN# 1-57576-266-8.
- Access for Windows 95 and Windows NT Essentials, Level II, Robert L. Ferrett, John M. Preston and Sally Preston, published October 16, 1996, Macmillan (Que Education and Training), ISBN# 1-57576-265-X.
- Powerpoint for Windows 95 SmartStart, Robert L. Ferrett, John M. Preston, published March 29,1996, Macmillan (Que Education and Training), ISBN# 1-57576-038-X.
- Access for Windows 95 SmartStart, Robert L. Ferrett, John M. Preston, published March 13, 1996, Macmillan (Que Education and Training), ISBN# 1-57576-030-4.
- Access for Windows 95 Essentials, Robert L. Ferrett, John M. Preston and Sally Preston, December, published February 9, 1996, Macmillan (Que Education and Training), ISBN# 1-57576-263-3.
- Microsoft Word 6.0 for Windows using Style Manuals, Robert L. Ferrett, John M. Preston, published 1995, Wm. C. Brown, ISBN# 0-25620-437-3.
- Database Management Using Microsoft Access Version 1.1: Instructor's Manual, Robert L. Ferrett, John M. Preston, published 1994, Wm. C. Brown, ISBN# 0-69722-288-8.
- Database Management Using Microsoft Access Version 1.1, Robert L. Ferrett, John M. Preston, published 1993, Wm. C. Brown, ISBN# 0-69722-283-7.